

**Shasta County Fire Safe Council
Board of Directors Meeting
Thursday, February 17, 2022 – 10:30 AM
9444 Deschutes Road, (at the Shasta Co. Farm Bureau) Palo Cedro, CA 96073
(simulcast on Zoom)**

MISSION OF THE SHASTA COUNTY FIRE SAFE COUNCIL

The primary Mission of this Corporation shall be focused within Shasta County to help protect the citizens, property, and natural resources from the effects of catastrophic wild land fires.

OFFICERS: President - Dr. Richard Sealana
Vice President – Tania Greenwood
Recording Secretary – Vacant (interim Fran Belden)
Treasurer – Fran Belden
Executive Officer – Vacant

DIRECTORS: Founding Director - Jim Chapin
Barbara Holder
Mike Berry
Richard Karem
Francis Berg
Stephen Fitch

1. ROLL CALL – (Belden)
 - A. Officers & Directors present _____
 - B. Officers & Directors excused _____
 - C. Officers & Directors absent _____
2. MEETING CONDUCT – (Sealana)
3. INTRODUCTION OF GUESTS & VISITORS:
 - A. Presenting Guests
 - B. Other guests & visitors (name, organization, interests)
4. APPROVE MEETING MINUTES:
 - A. Board of Directors Meeting – January 20, 2021
5. PRES./CEO REPORTS, RECOMMENDATIONS & COMMENTS:
 - A. Activity report
 - B. CFO position (future vacancy)
 - C. Committee activities
 - D. Letters of support
 - E. Policy development:
 - 1) Bylaws update
 - 2) Communications policy
6. EXECUTIVE OFFICER UPDATES & REPORTS - None

QUORUM (Y/N)

7. CORRESPONDANCE (Highlights):
- A. CalFire - re: Structure Protection Exemptions
 - B. Interested contractors (4) – re: Whitmore Demonstration Project
 - C. Cindy Shaw – re: Oak Run FireWise meeting
 - D. Craig Wittner – re: West Redding FireWise meeting
 - E. Redding Searchlight – re: Whitmore Demonstration Project
 - F. California Fire Safe Council – re: County Coordinator grant
 - G. Jim Barrett – re: FireWise meeting in Bella Vista
 - H. KRCR News – re: Whitmore Demonstration Project

8. CHIEF FINANCIAL OFFICER’S REPORT (Stewart):
- A. Fund balances
 - B. Updated Spending plan (MOTION)

9. TREASURER’S REPORT (Belden):
- A. Monthly activity
 - B. Checking account balance
 - C. Approval of bills (MOTION)

10. ACTIVE PROJECT REPORTS:
- A. CalOES Whitmore Home Hardening Demonstration Project
 - B. CWPP Update Project
 - C. Whitmore Forest and Watershed Restoration Project
 - D. Shingletown WUI Fuels Treatment Project
 - E. FireWise Communities

11. COMMITTEE REPORTS:
- A. Executive Committee:
 - 1. February 3, 2022 meeting report
 - B. Nominations Committee
 - C. Grants & Projects Committee:
 - 1. February 2, 2022 meeting report
 - D. Education & Outreach Committee:
 - 1. February 10, 2022 meeting report
 - E. Budget & Finance Committee:
 - 1. February 4, 2022 committee meeting report
 - F. CWPP Committee
 - G. Bylaws Committee

H. Employment Policies & Procedures Committee

12. OLD BUSINESS & FOLLOWUP FROM PREVIOUS MEETINGS:

A. Recruitment of Executive Officer (Part-Time)

13. NEW BUSINESS

A. Bylaws update

(RESOLUTION)

B. Interested parties

(RESOLUTION)

14. DIRECTOR'S COMMENTS & GOOD OF THE ORDER

15. MEETINGS TO BE SET

February Board of Director's meeting – Thursday, March 17, 2022, 10:30 AM, 9444 Deschutes Road, (at the Shasta Co. Farm Bureau) Palo Cedro, CA 96073, (simulcast on Zoom)

Agenda Revision Date – 2/14/2022 (Sealana)



Shasta County Fire Safe Council Committee Membership

#	NAME	CHAIRPERSON	MEMBERS	MEETINGS
1	Executive	President/CEO	<ul style="list-style-type: none"> • Vice President • Secretary • Treasurer • CFO 	(1 st Thursday)
2	Nominating	Jim Chapin	<ul style="list-style-type: none"> • Tania Greenwood • Mike Berry • CEO 	
3	Budget & Finance	CFO	<ul style="list-style-type: none"> • Treasurer • Jim Chapin • Tom Twist • CEO 	(2 nd Friday)
4	Grant & Project Development	Richard Karem	<ul style="list-style-type: none"> • Jim Chapin • Mike Berry • Francis Berg • Stephen Fitch • CEO 	(1 st Wednesday) 2/2/22, 10:30 AM by Zoom
5	Education & Outreach	Barbara Holder	<ul style="list-style-type: none"> • Garrett Costello • Mike Berry • Tom Twist • Jane Andersen • CEO 	
6	CWPP	Tom Esgate	<ul style="list-style-type: none"> • Jim Chapin • Tania Greenwood • Mike Berry • Barbara Holder • Richard Karem • CEO 	
7	Bylaws	President/CEO	<ul style="list-style-type: none"> • Jim Chapin • Mike Berry • Jim Chapin 	
8	Employment Procedures & Policies	President/CEO	<ul style="list-style-type: none"> • Fran Belden • Mike Berry • Jim Chapin 	

Note#1 - The President/CEO is an *ex officio* member of all committees.

Note #2 - Recurring meetings are highlighted in blue

Revision date – 1/14/2022 (Sealana)