

SHASTA COUNTY FIRE SAFE COUNCIL
9444 Deschutes Road (at the Shasta Co. Farm Bureau), Palo Cedro, CA 96073
Board of Directors Meeting Minutes
March 16, 2023

OPEN (Public) SESSION

Call to Order: The meeting was called to order at 10:30 am by Francis Berg, President/CEO.

Mission of the Shasta County Fire Safe Council:

The primary Mission of this Corporation shall be focused within Shasta County to help protect the citizens, property, and natural resources from the effects of catastrophic wild land fires.

Present: Board Members and Guests were welcomed.

Introduction of Officers: President/CEO - Francis Berg
Vice President - Dan Adam
Secretary/Treasurer - Frances Belden
CFO - Pam Mainini, CPA
Executive Program Director - Pam Bates

Introduction of Directors: Jim Chapin - Director
Barbara Holder - Director
Steven Fitch - Director
Dennis Possehn - Director
Richard Karem, Director
Steve Johnson, Director

Agenda Additions, Deletions, or Request for Executive Session:

- A. Jim Chapin - CalOES Operations and Project Meetings with WSRCD. Francis shared that this will be discussed during the Executive Committee portion of this meeting.
- B. It was mentioned that Susan Bradfield suggested that we have Firewise information and a Representative at the Easter Egg Hunt. Barbara Holder shared that the Schedule for the Educational Trailer was being prepared on our Website and will be ready soon.

Introduction of Guests & Visitors:

- A. Introduction of Guest Speakers & Special Visitors
 - 1. Mishon Hopkins – NRCS-USDA
 - 2. Kalab - VESTRA
 - 3. Nadine Bailey – Family Water Alliance
 - 4. Julie Brown – JBEA Consulting

5. John Livingston – Grant Writer/Cosultant
 6. Pamela Mainini, CPA/CFO
- B. Introduction of other Guests & Visitors:
1. Dan Dennett – CalFire
 2. Warren Sauer - Pest Management Tech.
 4. Linda McGinnis - BURN Community in Palo Cedro
 5. Dusty Bullen - Bullen Enterprises, Inc.
 6. Hayden Oilar - Oilar Land Management
 7. Jesse Penland – U.S. Forest Service, Redding, CA
 8. Mary Rickert – Shasta County Board of Supervisors
 9. Patrick O’Conner – City of Redding Fire Marshall
 10. Debbie Mayer – Fall River Mills
 11. Evan Watson
 12. Melisa Pool
 13. Leighton Malone – Bella Vista
 14. Sedar Kane – K&K Equipment, Inc.
 15. Cody McKenzie – Lepage Company
- C. Introduction of Guests attending via Zoom:
1. Lora Dominick - Lead - Lakehead/O’Brien Mountain Fire Wise
 2. Debbie Mayer – Fall River Mills Firewise Community
 3. Lori Templeton – Grind Fire Defense – Defensible Space Contractor
 4. John Gleason – Grind Fire Defense - Defensible Space Contractor

Presentations:

- A. Mishon Hopkins – (Natural Resource Conservation Service) NRCD-USDA
Mishon gave an update on their activities in Lakehead and along the I-5 Corridor. IRA funding for forestry projects was discussed. Mishon then took time to answer questions from those present.
- B. Kaleb – VESTRA - County Mapping Project
Richard Karem explained how to come to be that VESTRA is doing mapping for Shasta County Fire Safe Council. Kaleb then gave his presentation on the Mapping Project, using documents he shared on the screen, offering explanations of what was being shown. Kaleb then took time to answer many questions from those present.
- C. Nadine Bailey – ACID Vegetation Removal Project
Nadine shared that she is part of group and they are trying to get the Agencies in Shasta County to understand how much vegetation there is and what a threat it is to the communities. Last year, for the first time in 100 years, water was not sent down the ACID canal. This water recharges the ground water and last year the ground water in Shasta County was not recharged. 115 wells are dry and people that live along the ACID canal have dead or dying walnut orchards. This is a huge problem

and Nadine is trying to get people to figure out solutions to help solve this. She stayed and answered many questions.

Active Projects Reports: Pam Bates, Executive Program Director

- County Coordinator Grant Application was reviewed by the Board and comments are to go to Dan by Monday, March 20th. The job will be advertised for two weeks and may be extended. Jim Chapin, Dan Adam, and Pam Bates will interview the applicants.
- CWMP – Whitmore Project Highlights were shared with the Board members by Pam Bates and questions were answered.

Public Dismissed

ADMINISTRATIVE SESSION

Break/Lunch

Discussion: Change starting time for future regular Board Meetings

Motion: **Richard Karem moved, and Dennis Possehn seconded, to change the meeting day and time from the third Thursday of each month at 10:30 am to every third Wednesday at 9:30 am. Motion carried.**

Votes in Favor: 9

Votes in Opposition: 0

Abstain from Vote: 0

Directors Absent: 0

Governance Update: Julie Brown, Executive Assistant, reviewed the BoD Manual's Table of Contents, and there was discussion and answering questions. After this meeting, comments can be sent to Julie, via email, or to Pam Bates.

Chief Financial Officer's Report: Pam Mainini, CPA – The Financial Reports were distributed to the Board and Pam Mainini, CPA, reviewed them, and answered questions from the Board members.

Discussion on Finances: Board Members participated in a discussion of finances, including the dissolution of the Shingletown Fire Council with Pam Mainini, CPA. John Livingston discussed grants available and answered questions. Barbara Holder had questions for discussion regarding the budget for Education and Outreach and Firewise Groups. Other Board members also participated in this discussion.

Motion: **Richard Karem moved, and Barbara Holder seconded, to accept the resulting funds and available equipment, from the dissolution of the Shingletown Fire Safe Council. Motion carried.**

Votes in Favor: 9
Votes in Opposition: 0
Abstain from Vote: 0
Directors Absent: 0

Review & Approval of Invoice #19-40#6 - \$14,047.37

Western Shasta Resource Conservation District for costs incurred for work done.
January 1, 2023, to February 28, 2023
Paid with Check #1039

Motion: Richard Karem moved, and Jim Chapin seconded, to approve the Invoice #19-40#6 from WSRCD, in the amount of \$14,047.37, for costs incurred for work done January 1, 2023, to February 28, 2023. Motion carried.

Votes in Favor: 9
Votes in Opposition: 0
Abstain from Vote: 0
Directors Absent: 0

Treasurer's Report: Frances J. Belden, Secretary/Treasurer, prepared the Treasurer's Report. It was reviewed by the Board members present, and approved for filing as submitted.

Executive Directors Report: Francis Berg reported on the meeting the Executive Committee had with Lisa Rice about the Whitmore Project, FEMA involvement and funding, CalOES and their concern over our Board appearing unstable due to Administrative turnovers. Lisa recommended we work on our Procedures, Policies, and a Manual for our Board, which is what Julie Brown is helping with.

Education and Outreach: Barbara Holder reported that there are now 9 recognized and 8 are in the process. Also, there will be a meeting on April 7th, of the Firewise Leaders, at Good News Pizza in Palo Cedro, from 10:00 am to 2:00 PM. All the Board members are invited. Scheduling of the trailer can be done and also, Dan Dennett, from CalFire, will be in attendance.

Director's Comments & Good of the Order – After some discussion, Francis Berg, will be the Board Member who will attend the CWMP Project Meetings with CalOES, FEMA and WSRCD, representing Shasta County Fire Safe Council.

Meetings to be Set

- A. Standing Committee Meetings
 - 1) Executive Committee: Thursday, April 6, 2023, at 10:00 am- Zoom Meeting
 - 2) Grants & Projects: Wednesday, April 5, 2023, at 10:30 am- In-Person Meeting in the Palo Cedro Office

- 3) Budget & Finance: (Temporarily Combined w/Executive Meeting), April 6, 2023, at 10:00 am-Zoom Meeting
- B. Other Meetings to be Set
- 4) **April Board of Directors Meeting: Wednesday, April 19 , 2023
9:30 am at 9444 Deschutes Road (Shasta Farm Bureau), Palo Cedro, CA
96073**

Adjournment: 4:30 pm

Submitted by:

Frances J. Belden

**Frances J. Belden
Secretary-Treasurer**